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| PROGRESS  REPORT |

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| Vegeta |  |  |
| Cameron, Terrence, Naish. |  |  |

TABLE OF CONTENTS

[Iteration 1 review 3](#_Toc193185465)

[Cameron Parrish 3](#_Toc193185466)

[Naish Kumar 3](#_Toc193185467)

[Terrence Charamba 4](#_Toc193185468)

[Avoidance 4](#_Toc193185469)

# Iteration 1 review

Iteration one involved our group creating:

1. A stakeholder register
2. Three potential user personas
3. Weekly meeting minutes

## Cameron Parrish

Work was evenly distributed among members. The stakeholder register was developed collaboratively in class, with each member contributing ideas and suggestions. For the user personas and user testing, each member was responsible for creating and reviewing one persona. Meeting minutes were recorded and compiled into a group meeting report, which I managed.

Overall, iteration one was successful, with tasks divided fairly and each member exceeding expectations in producing high-quality work. Looking ahead to iteration two, I will suggest improving our week-long communication on Discord. While we are completing our tasks efficiently during class, strengthening our collaboration outside of meetings will help us stay prepared as the workload increases. Additionally, we will continue to improve our skills using GIT and GIT-hub to further improve the cohesion of our group.

## Naish Kumar

In Iteration 1, I contributed by helping to complete the Stakeholder Register, identifying primary stakeholders and roles for our e-commerce website project. I also developed one of three user personas, following the journey of a casual football fan through the site. I also audio-recorded our group meetings to keep us on track with an agenda, tasks, and follow-ups. For effective team communication, I created a Discord group, which we used to organize files and manage tasks this helped team members to get asses to files and respond to questions and doubts we had from the comfort of their phones. Overall, our group worked well together with good task distribution, regular meetings, and working together. There were, however, some challenges, like getting time to sit down and talk about our work properly, breakdown in communication, and delayed persona review. To perform more successfully in Iteration 2, we will hold weekly check-ins every Friday for 30 to 40 minutes and use a shared task tracker to improve coordination and accountability.

## Terrence Charamba

In our first iteration, work was distributed equally among the team, ensuring each of us could contribute our unique strengths. The stakeholder register was developed collaboratively, with everyone sharing ideas and feedback as well as the minutes and agenda of all meetings attended. For the user personas and testing, each member took responsibility for creating and reviewing one persona. I also set up and managed our Git repository, which will serve as the backbone for our collaborative work as we move forward.

Overall, our collective efforts were up to expected standard, with high-quality contributions from everyone. For the next phase of our collaboration (Iteration two), I recommend that we make online communication mainly for any ideas that each member may come up with, in order to make our limited time in class for concatenating what would have been discussed on discord. Additionally, we’ll keep advancing our GIT and GitHub skills, further strengthen our group.

## Evidence

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